NEXTGEN SHARE REGISTRY PRIVATE LIMITED
CIN: U66190DL2024PTC431604

S. Number	Document Name	Remarks	DSC Required
	All Data should be as per MCA Data		
1	MCF Issuer Details and Security Details for Equity Shares	MCF Form completed with all relevant details. Certain Columns which get missed: Name Change Information, Business Sector Information, Equity CFI code with DN range	NO
2	Net worth certificate from a CA/CS as per auited annual report for the last financial year	Authorised Signatroy DSC Required along with CA/CS who is preparing NW, UDIN number with letterhead of CA (31/3/24)	YES
3	Certified true copy of Board Resolution mentioning name of signatories who are authorized by Board to execute d documents and list of Authorised Signatories along with specimen signature.	DSC required by Authorised Signatory, and specimen signature and name of NEXTGEN SHARE REGISTRY PRIVATE LIMITED and to be on company letterhead with CIN of company	YES
4	Memorandum & Articles of Association along with Certificate of Incorporation	MOA(subscriber list, should be there) AOA and COI should be individual documents with DSC	YES
5	Tripartite agreement between the issuer, NextGen Share Registry Pvt Ltd and NSDL	On completion of documents, we will share a Tripartite with Stamp paper of 600	YES
6	GST, PAN, TAN Certificate	GST, PAN, TAN should be individual documents with DSC	YES
7	Appointment of NextGen as Registrar for providing connectivity with NSDL.	NEXTGEN SHARE REGISTRY PRIVATE LIMITED - RTA appointed	YES
8	Certified true copy of Audited annual report for the last financial year	Independent Audit report along with Balance Sheet and other accounts should be attached along with DSC (31/3/24)	YES
10	If company has issued equity shares after latest balance sheet in that case company has to provide us certified true copy of PAS-3	PAS 3 form along with challan copy	YES
11	If there is any variation in face value of shares or reduction in capital after the last balance sheet date in that case company has to provide certified true copy of SH-7	SH-7 if needed	YES